

A large graphic of a red, branching, root-like structure on a black background. The structure is composed of many thin, interconnected lines that form a dense network, with a few thicker lines extending outwards.

# Office of Clinical Research Lunch & Learn

**Kuali Contract Management System  
Overview and Tutorial  
Thursday, April 21<sup>st</sup>, 2022**

# **Investigational Imaging Services (IIS)**

## **NEW: Radiology Research Needs Assessment Submission System**

**IIS has created a new Radiology Research Needs Assessment Online Submission System.**

**It is accessible through the DOR (Department of Radiology) website  
<https://med.uc.edu/depart/radiology/research/research-resources>**

**Or by accessing the redcap link directly.  
<https://redcap.research.cchmc.org/surveys/?s=N84PR3WTF8>**

# SOCRA CRP CERTIFICATION EXAMINATION

## Hosted by CCHMC

### Tuesday, August 9<sup>th</sup>, 2022

Please refer to the [SOCRA website](#) for more details.  
**The Registration Deadline is Tuesday, June 28<sup>th</sup>, 2022**

CCHMC CRP will host open review sessions in July 2022 prior to the August 9<sup>th</sup>, 2022 exam date via Microsoft Teams  
(Dates and times TBD, link to be provided).

**[Register for the examination Here](#)**

For any questions or further information, please contact the CCHMC CRP Group at [CRP@cchmc.org](mailto:CRP@cchmc.org) or Nate Harris at [harrisnl@ucmail.uc.edu](mailto:harrisnl@ucmail.uc.edu)

# April 2022 Study of the Month

## Kidney Disease Research Studies

Participate in a Research Study at UC and UC Health

Find the right study for you:

- Email us at [duncanhj@ucmail.uc.edu](mailto:duncanhj@ucmail.uc.edu)
- Call us at 513-559-3362
- Visit our website and search for studies at [www.uchealth.com/research](http://www.uchealth.com/research)
- Sign up for [researchmatch.org](http://researchmatch.org)
- Follow us on Facebook @UCHealthOCR





*New site!*

Welcome to the family:  
Office of  
Clinical Research

Don't forget to visit The UC Office of Clinical Research site on Bearcats Landing!  
Visit Bearcats Landing by entering [my.uc.edu](https://my.uc.edu) into your web browser  
(UC login required).



**Friday, May 6<sup>th</sup>, 2022**

## **The Training and Roles of Infectious Disease Pharmacists**

**Anna Poston-Blahnik, PharmD, BCIDP**

**Clinical Staff Pharmacist, Infectious Disease Research Clinic; UC Health**

**Vice President; Greater Cincinnati Society of Health-System Pharmacists (GCSHP)**

Infectious disease (ID) pharmacists are specialists in antimicrobial pharmacotherapy while often having substantial knowledge related to clinical microbiology and the management of infectious processes. The training path is unique for each pharmacist who specializes in infectious disease, and these pharmacists may use their training to work in a variety of settings such as in clinical health systems, ambulatory care, academia, or research. This presentation describes ID pharmacist training and typical practice roles from the perspective of a current ID pharmacist.



# Today's Presentation:

## **Kuali Contract Management System Overview and Tutorial**

The OCR move from UCH to UC has impacted clinical research workflows. One of the changes is how contracts are managed using the Kuali system. Please join us for an overview and review of the Kuali Contract Management system for sponsored research and a tutorial for new and existing users in need of a refresher.

**'Manda Lampson**  
**Assistant Director ERA**  
**University of Cincinnati**  
**Sponsored Research Services**

# Kuali Overview

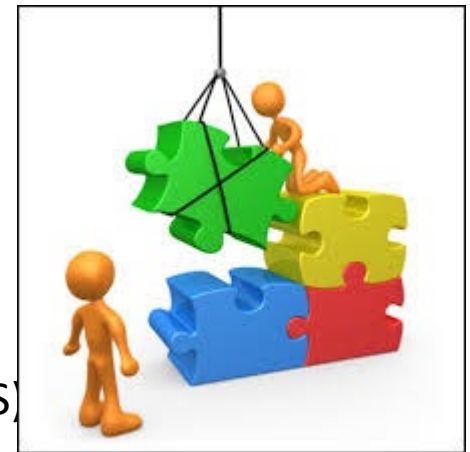




# Proposals

## ❖ Proposal Development

- ❖ Department GA's build the Quali Proposal
  - ❖ Gather information from PI regarding proposals.
  - ❖ Enter information into the Quali Proposal Development module.
  - ❖ Develop a budget in Quali.
  - ❖ Connect to Grants.Gov for System to System (S2S) submission.
  - ❖ Route the proposal for review.
    - ❖ Routing is preidentified based on PI and Co-I units.
- ❖ PI
  - ❖ Completes PI certification.
  - ❖ First approver on a proposal.



# Proposals Cont.

- ❖ Department BA/DH
  - ❖ Reviews and approves the PD.
- ❖ College AOR
  - ❖ Reviews and approves the PD.
  - ❖ Submits the proposal to the sponsor.
- ❖ **Institute Proposal**
  - ❖ This is the formal record of the proposal that was submitted.
  - ❖ This is the record that is used for reporting.



# Budget Building



## ❖ Salaries & Fringe

- ❖ Get nightly feed from HR system to get current salaries.
- ❖ Assigned effort level.
- ❖ Fringe is automatically calculated at current rates based on the salary.
- ❖ Will autogenerate periods for 9-month faculty to cover both Academic and Recess periods



## ❖ Other expenses

- ❖ Can add lines identifying all non-salary expenses with space for description

## ❖ Subaward

- ❖ If you send the subawardee a template from Kuali to use, we can upload that completed template into Kuali and it will extract the numbers and enter them in the UC budget correctly.

## ❖ Cost Limit sync

- ❖ Identify Cost Share for both salary and non-salary as needed.
- ❖ Can be automated for salary using the effort fields.



# Budget Building Cont.

- ❖ F&A is auto-calculated using rates preloaded in Kualu.
- ❖ Kualu will automatically generate a grants.gov budget form when using the S2S submission option.
- ❖ Kualu will automatically generate a NIH Modular budget form when using that budget mechanism for S2S.
- ❖ There are fields to indicate who will be covering any Cost Share that had been added to the budget.



# Awards

- ❖ SRS receives the award and sends to department for review.
- ❖ The department replies with the appropriate internal forms.
- ❖ SRS Grants and Contracts Division RA (GCDRA) creates the award record.
- ❖ Account set-up
  - ❖ SRS GCDRA Initiate budget in Quali for account set-up and notify Dept GA.
  - ❖ Dept GA adjusts the budget as needed to match the awarded amount.
  - ❖ SRS GCDRA reviews the budget and submits for Quali to SAP (KSAP) transfer.
  - ❖ SRS Accounting RA reviews the budget submitted, completes the account set-up then notifies department account number.



# General Kuali Information

## ❖ Medusa



- ❖ This feature allows you to see the connections between all Kuali modules for any given proposal/award.
- ❖ You can also open a record from this view to look at the details of the connected record.
  - ❖ Search PD-click medusa to see the connections, then click on award, then open award to see the details.

## ❖ Institutional Rates

- ❖ SRS ERA maintains the institutional F&A and Fringe benefits rates for all modules in Kuali.
- ❖ These are used for proposal and award budget building.



# Helpful Links

- ❖ Quali Portal: <https://ucincinnati.kuali.co/dashboard>
- ❖ Bearcats Landing:  
<https://mailuc.sharepoint.com/sites/ResearchOperations/SitePages/Kuali-Training.aspx>
- ❖ PI certification Guide: [https://researchhow2.uc.edu/docs/default-source/default-document-library/investigator-certification-instructions.pdf?sfvrsn=52617ac7\\_0](https://researchhow2.uc.edu/docs/default-source/default-document-library/investigator-certification-instructions.pdf?sfvrsn=52617ac7_0)
- ❖ Approving a Proposal Guide:  
<https://researchhow2.uc.edu/resources/DownloadFile/f6eeee94-80e4-4cda-9053-5194b60902cc>
- ❖ ERA Helpdesk Tickets: [https://ituc.servicenow.com/sp?id=sc\\_cat\\_item&sys\\_id=eab476de1b3564d0b4a776e1dd4bcb23&sysparm\\_category=71622bd51b29c810700fddf2cc4bcb65&catalog\\_id=-1](https://ituc.servicenow.com/sp?id=sc_cat_item&sys_id=eab476de1b3564d0b4a776e1dd4bcb23&sysparm_category=71622bd51b29c810700fddf2cc4bcb65&catalog_id=-1)