**The UCCI Cancer Survivorship Program Pilot Grant**

**Request for Applications (RFA)**

***Important Deadlines:***

***Full Application Due: January 13, 2020 by 11:59pm EST***

The UCCI Cancer Survivorship Program will offer pilot grants of up to $50,000 each to facilitate research in adult and pediatric cancer survivorship.

**Goals:**

* Encourage interaction and collaboration and facilitate exploratory research whose purpose is to test interventions, develop research methodologies, and explore novel areas of research in cancer survivorship.
* Encourage the entry of young investigators into the field of cancer survivorship research.
* Generate preliminary data in projects that will lead to external funding and to ultimately have a positive impact on survivorship care.

**Requirements:**

* All projects should be directly related to cancer survivorship.
* The research focus can span the observational, clinical/translational research continuum including health services and health policy research. The application must address the assessment, prevention, management and/or intervention of issues that occur following the completion of active treatment of cancer (surgery, chemotherapy, and /or radiation). Topics may include risk assessment, early detection, prevention and management of treatment related effects, prognostic biomarkers, epidemiologic studies, delivery of survivorship care (care plans, models of delivery), health disparities relevant to survivorship, quality of life, organizational integration of survivorship care, and patient or healthcare provider education.
* All projects should have a strong scientific basis for development into peer-reviewed extramural support. The application should include a defined plan of how the pilot provides the basis for developing larger, extramurally-funded projects.
* The project should not be part of other active, internally or externally funded grants.
* If parts of the project are under active consideration for funding by other mechanisms, and the funding is realized, any unused funds for the pilot grant, if funded, should be returned.
* All UC, CCHMC and VAMC investigators and co-investigators of application selected for funding will automatically be considered as members of the UCCI and will be expected to participate in the cancer survivorship activities.
* Funding may not be used for PI salaries (except for postdoctoral or clinical fellows, research associates, instructors to a maximum of $10,000/per), purchase of cellular devices or electronics, capital equipment (equipment exceeding $15k), indirect costs, or administrative services. Please see the UCCI Grants Policy for more details.

**Eligibility:**

All UC, CCHMC and VAMC faculty with at least 50% appointment are eligible to apply for funding as the PI. Clinical and postdoctoral research fellows, instructors and research associates are also eligible to apply as the PI, but will require their faculty advisor designated as the Mentor. Investigators from other institutions may participate as co-investigators, and in such instances, a UC, CCHMC or VAMC faculty member must be the PI.

**Review of Applications:**A two-stage process will be used for the review of applications. The first stage is a 1-page Preliminary Grant Application (PGA), followed by the submission of a 6-page Full Application for those who are invited based on evaluation of the preliminary grant application.

**Invited Applications**

The following items must be submitted for an application to be considered complete and eligible for review.

* **UCCI Coversheet** (Please see required template)
* **Abstract** – Explain why this work is important (not to exceed 250 words in Arial 11 font)
* **Project Narrative** – The narrative is limited to a maximum of 6 typewritten pages of text. All text, tables and figures must be included in the body of the application and no appendices will be accepted other than appropriate letters of support. The narrative will include the following elements:
  1. Background – Please include significance to survivorship
     + Significance to survivorship - The research focus can span the observational, clinical/translational research continuum including health services and health policy research. The application must address the assessment, prevention, management and/or intervention of issues that occur following the completion of active treatment of cancer (surgery, chemotherapy, and /or radiation). Topics may include risk assessment, early detection, prevention and management of treatment related effects, prognostic biomarkers, epidemiologic studies, delivery of survivorship care (care plans, models of delivery), health disparities relevant to survivorship, quality of life, organizational integration of survivorship care, and patient or healthcare provider education.
  2. Purpose/Specific Aims/Hypotheses
  3. Methodology (Design, sample/recruitment, setting, instruments, procedure, data analysis and timeline for study (including IRB submission and appropriate scientific committee reviews, if applicable (e.g. PRMC)
  4. Innovation
* **References**
* **Letters of Support**: Letters of support from the Mentor (faculty advisor) if the PI is a fellow, instructor or research associate (appendix).
* **Budget:** The itemized budget must include only items directly related to the research project. PIs salary (see exceptions under Requirements section), cellular devices, capital equipment (equipment exceeding $15k), indirect costs or administrative services may not be included. Any purchase of electronics (e.g. computers, laptops, tablets, etc.) belong to the University and must be relinquished to the UCCI Grants Office at the closing of the grant or expiration of funding. Salary of postdoctoral fellow or research staff relative to the effort of the project may be included. Please see the UCCI Grant Policy for more details. Projects are limited to a maximum of $50,000 total, over two years. The budget should be submitted in PHS398 format: <http://grants.nih.gov/grants/funding/phs398/fp4.pdf>
* **Budget Justification:** The budget justification is a separate document from the budget and must itemize and explain all items directly related to the research project.
* **Biographical Sketch** **Biographical sketch** of the PI, mentor (if applicable) and Co-Investigators current curriculum vitae in PHS-398 format <http://grants.nih.gov/grants/funding/phs398/biosketch.pdf>
* **Other Support**: All project investigator’s active and pending sources of research support.Use PHS-398 format: <http://grants.nih.gov/grants/funding/phs398/competing_othersupport.pdf>

The full application will be reviewed and scored by a review panel of experts for scientific content with the goal of leveraging the grant into additional extra-mural funding, and will be approved by UCCI leadership.

**Receipt of Funding:**

Funding will be made available after the approval of the protocol by the IRB or IACUC as appropriate or documentation of existing protocol approval. The funds are maintained and tracked by the UC College of Medicine office of Operations and Finance.

**Length of Funding:**

The grants will be awarded for a period of two years.

**Progress Report:**

All investigators who receive funding will be expected to provide a detailed progress report every 6 months for the duration of funding and up to five (5) years post award so any subsequent funding and/or publications can be captured. Progress reports should include status of the project and any abstracts, publications or secondary funding generated from this award. The template required for each report can be found on our website: <http://med.uc.edu/cancer/research/funding-opportunities>.

Timely submission of progress reports is required for the continuation of funding.

***Please submit electronic version of Full Application to*** [**UCCIGrants@uc.edu**](mailto:UCCIGrants@uc.edu)

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| **The UCCI Cancer Survivorship Program Pilot Grant**  **Application COVERSHEET**  **Full Application Due by January 13, 2020 by 11:59pm EST** | |
| **Project Title**: | |
| **Principal Investigator**: (I**nclude credentials**) | |
| Position Title: | |
| Division, Department, College: | |
| Telephone: | Email: |
| **Mentor** (if applicable) | |
| Position Title: | |
| Division, Department, College: | |
| Telephone: | Email: |
| **Co-Investigator**: | |
| Position Title: | |
| Division, Department, College: | |
| Telephone: | Email: |
| ***(List other Co-investigators on separate sheet – if needed)*** | |
| List of Key Personnel and their role in the project:   |  |  |  | | --- | --- | --- | | Name | Position Title | Role in the project | |  |  |  | |  |  |  | |  |  |  | |  |  |  |   Human Subjects: ☐ Yes ☐ No; If Yes, IRB approval obtained: ☐ Yes ☐ No ☐ Pending  Animal : ☐ Yes ☐ No; If Yes, IACUC approval obtained: ☐ Yes ☐ No ☐ Pending  Total Budget Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
|  | |
| Principal Investigator Signature Date | |
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