

CCB Graduate Program Petition to Waive the Publication Requirement for Graduation

As per the CCB Graduate Program policy, students are required to have both a **published co-author paper** and a **first-author paper that has been at least provisionally accepted** before scheduling their public defense.

A *provisional acceptance* is generally defined as having passed peer review and being accepted in principle—pending only minor revisions that do not require re-review or substantial changes. A statement from the journal indicating that the paper will likely be accepted “*if selected revisions are made*” is typically considered a “*revise and resubmit*” decision, which does not meet the standard of provisional acceptance.

Exceptions to the first author and co-author publication requirements for scheduling a thesis defense may be granted under extenuating circumstances. These cases are reviewed on a case-by-case basis and must be formally approved by the **CCB Graduate Committee**.

CCB students may complete this petition and submit it to **CCBprogrammanager@uc.edu**. It will be reviewed at the next scheduled CCB Graduate Committee meeting. In some cases, the Committee may request additional information.

Date: _____

Student Information:

Student Full Name: _____

UCID Number (M#): _____

Mentor: _____

UC Email Address: _____

Requirement to Be Waived (Select one or both below):

☐ **First-author publication**

Manuscript submitted: ☐ Yes ☐ No

If yes, indicate date of submission, journal, and current status:

☐ **Co-author publication**

Manuscript submitted: ☐ Yes ☐ No

If yes, indicate date of submission, journal, and current status:

Reason for Petition:

Clearly state the extenuating circumstances for the waiver request. This should be a formal, persuasive rationale based on sound academic reasoning.

Supporting Documentation:

List any attached documentation supporting your petition, such as a letter from your thesis committee, copy of manuscript reviews, letter from the editor, etc.

Thesis Committee Recommendation:☐ **Support**

Brief explanation of support:

☐ **Do Not Support**

Brief explanation of reasons for not supporting:

Thesis Committee Members:

_____ (Chair)	Signature: _____
_____ (Member)	Signature: _____
_____ (Member)	Signature: _____
_____ (Member)	Signature: _____
_____ (Member)	Signature: _____
_____ (Member)	Signature: _____
_____ (Member)	Signature: _____

Student Signature:

• Student Signature: _____

• Date: _____