College of Medicine
Department of Internal Medicine

Chairman's Office
Anita Afzali, MD MPH, MHCM, FACG, AGAF
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REQUEST FOR LETTERS OF RECOMMENDATION/SUPPORT

DATE OF REQUEST: _____

PI Name: _____

Division: _____

Please attach:

_____ Draft letter for Dr. Afzali to sign

_____ Budget

_____ Brief summary of your proposal

Is there a change in effort? _____

Is there a cost share? _____

Please note, this request must be submitted to the Chair's office 10 business days prior to the submission due date to meet the COM O&F internal deadline.

COM O&F internal deadline: _____

Submission due date: _____

Send all necessary documents together with form to IMOffice@ucmail.uc.edu

Division Director: _____

Business Administrator: _____

Teresa Larkin: _____